

Location: Kyushu and Okinawa Area – Nagasaki Prefecture

Open Date: the 18th of April, 2025

Job Opening for a Specially Appointed Lecturer at the Faculty of Foreign Studies, English Department

D125020582

Private University

Nagasaki University of Foreign Studies

Academic Areas: Humanity – TESOL | Humanity – Anglo American Literature | Humanity – Area Studies of English-speaking countries

Position for a lecturer: Contract professor – with a fixed term of appointment up to five (5) years, the first contract of three (3) years, and two (2) extensions by one (1) year; however, the collective term of contract cannot exceed the maximum five (5) years in total subject to the previous successive working history at Nagasaki University of Foreign Studies – tenure track system not applicable – with no testing period before employment

Job Descriptions

[Backgrounds]

Nagasaki University of Foreign Studies has a job opening for a specially appointed lecturer at English Department due to the termination of contract of the former staff.

<https://www.nagasaki-gaigo.ac.jp/>

[Tasks]

- (1) Being in charge of classes of English language program (e.g. Communication)
- (2) Being in charge of classes for short-program international students with native English
- (3) Being in charge of around ten (10) classes of (1) and/or (2) a week

[Assigned Department]

Existing Department

Faculty of Foreign Studies, English Department

Status

Lecturer

Academic Areas

Humanity – TESOL

Humanity – Anglo American Literature

Humanity – Area Studies of English-speaking countries

Payment

[Contract Professor]

Annual income: 4,000,000 yen

This is an estimated average. The monthly payment is 330,000 yen for candidates with the doctoral degree(s), or 315,000 yen for other candidates

Business Hours

Working hours: 09:00-18:00

Days off : Saturdays and Sundays, national holidays, the 1st of December, the 25nd of December, new year holiday season from the 29th of December ~ the 5th of January and other days designated by NUFS

Explanations of working shifts: the discretionary labor system for professional work is not applicable

Application Descriptions

Eligibility

[Eligible Academic Background and/or Degree]

Graduating or graduated a master or doctor course / having master's degree or Ph.D.

[Details]

The applicants must satisfy every condition from (1) to (4) below

- (1) Having applicable degree(s) in TESOL, Anglo-American or the Commonwealth literature, area studies and/or cultural studies in English-speaking countries
- (2) Having the proficiency in English as good as speakers of native English, and able to have lectures only in English
- (3) Being cooperative enough to pursue school activities with fellow workers
- (4) Being able to live in Nagasaki city or its vicinities

Employment Type

[Other Category of Professors without tenure]

Specially Appointed Lecturer

Period of Contract

[Other Category of Professors without tenure]

Employment with a fixed term of appointment up to five (5) years, the first contract of three (3) years, and two (2) extensions by one (1) year; however, the collective term of contract cannot exceed the maximum five (5) years in total subject to the previous successive working history at Nagasaki University of Foreign Studies – tenure track system not applicable

No testing period before employment

Working Place

1010-1 Motomura-go, Togitsu-cho, Nishisonogi-gun, Nagasaki Prefecture, 851-2103, Japan

Job transfer to other place: N/A

Personnel Conditions

[Payment Systems]

Promotion: Not Applicable

Bonus: Applicable (Two (2) lump-sum payments in June and December of 34,000 yen each as of in fiscal year 2024)

Retirement Allowance: Not Applicable

Transportation Allowance: Paid upon regulations of the university up to 25,800 yen a month

Retirement: Not Applicable

Miscellaneous : Housing Allowance (up to 27,000 yen a month upon regulations of the university according to the actual rent)

Family Allowance (13,000 yen for a spouse, 6,500 yen for a child a month)

Research budget upon regulations of the university

The university covers the transportation fee (from the current place to Nagasaki, including the cost of the family) and moving fee (actual amount of money only) needed to come to Nagasaki, and the wage by the day after the resignation of the former work and before assignment to NUFS

In case the applicant is coming to Nagasaki from overseas, the university covers the accommodation fee designated by the university

[Insurance]

Health insurance: Promotion and Mutual Aid Corporation for Private Schools of Japan;

Welfare pension: Applicable

Worker's compensation insurance: Applicable

Employment insurance: Applicable
[Countermeasures for passive smoking at the working place]
No smoking in premise (with two outdoor smoking stations)

Accommodation in Application
[Accommodations for interviewees from distant places (including foreign countries)]
Basically, the online interview shall be conducted.

The number of admissions
1(one)
The date to admit: the first of September, 2025
The date to assign: the first of September, 2025
[Remarks]

The Period of Application
From the 18th of April to the 30th of May
The application must arrive by this date.
When the selection starts: Right upon arrival by the order of the application materials

How to Apply
[Application documents]
Online application
Attach the following documents in PDF file (with no preset format) to the email.
The title of the email should be "Application to the Job Opening for Specially Appointed Lecturer at English Department" and should be sent to the email address below:
(1) The CV which should carry the photograph, email address, the highest degree and the name of the home university, the theme of research, the length of career of the previous teaching position(s), the academic background, the working experience (status and names of classes for teaching positions), certifications (of linguistic abilities that is good enough to teach), the academy, social activities and history of awards or punishment of the applicant
(2) Teaching Portfolio
(3) Research Achievements (with abstracts of each achievement and remarks of peer reviews)
(4) Two pieces of major research achievements (offprints or copies)
(5) Aspirations for Educations (in an A4 paper in English or Japanese)
[N.B.]

* If the applicant has been disciplined for sexual assaults or similar cases including sexual harassment to the student(s), that record must be carried in the application materials. In case of misrepresentation of background, the applicant shall be disciplined, dismissed and/or asked to pay back the payments after employment.

* The personal information in the application material is never open to the third parties; it is used solely for assessments in the selection and personnel procedures after assignment.

[Returning the Application Materials]

The application materials are securely disposed of by the university.

JREC-IN Portal Web Application

OK

Email Application

OK

koubo@tc.nagasaki-gaigo.ac.jp

Web application from recruiting agents

Not possible

The URL for recruiting agents

Selection and Notification Procedures

[Selections]

- (1) The first judgement by the application materials (upon arrival by the order of the application materials)
- (2) The second judgement by interviews and demo lectures online
- (3) The university cannot reply to inquiries of the results from applicants during the selections.

[Notification]

- (1) After the first selection, the plausible candidates are invited to the interviews.
- (2) The results of the second selection is open to the applicant later.
- (3) The final decision is open to the applicant by the end of June at the latest after the selection is over.

Contact Professor

Nagasaki University of Foreign Studies

Faculty of Foreign Studies

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Remarks