



Nagasaki University of Foreign Studies

Japan Studies in Nagasaki (JASIN) Program Application Form

For studies beginning in Spring 2019

Please paste your photo here (or include in your materials). (4cm x 3cm)

1.a. 氏名 Name

Please write your name clearly as written in your passport (no initials).

姓 Family Name 名 Given Name ミドルネーム Middle Name (If applicable) Katakana Spelling フリガナ

姓 Family Name 名 Given Name ミドルネーム Middle Name

性別 Sex 生年月日 Date of Birth Year Month Day 出生地 Place of Birth (City, State, Country) 配偶者の有無 Marital Status 有 Married 無 Single 国籍 Country of Citizenship

1.b. 留学期間 Intended Term(s) of Study (Exact Dates Tentative)

- Spring 2019 and Fall 2019 (Academic Year) (March 28, 2019 ~ February 7, 2020)
Spring 2019 and Fall 2019 (Year - Early Assessment) (March 28, 2019 ~ December 20, 2019)
Spring 2019 (Spring Semester Only) (March 28, 2019 ~ August 10, 2019)

1.c. 住所 Address

現住所 Present Address Tel. Dates of residence: From to 実家の住所 Permanent Address (if different from above) Tel. Dates of residence: From to E-mail address (please write clearly)

1.d. 学歴 Education History

大学名 Name of current college/university 専攻 Major 卒業予定年月日 Expected Graduation Date Year Month 学年 Current Status First year Second year Third year Fourth year Graduate student Total Period of Education (from elementary school to last completed year of education) Years 日本語教育を受けた教育機関・期間 Japanese Language Study History 機関名 Institution 期間 Period From to (Please use a separate page if you need more space to detail your experience with Japanese.) (If applicable) 英語運用能力証明 Proof of English ability (TOEFL, etc.)

1.e. 旅券 Passport

国 Country _____ 番号 Number _____ 発行機関 Issuing Authority _____
発行年月日 Date of Issue _____ 有効期限 Expiration Date _____

現在日本の査証をお持ちですか。Do you currently have a Japanese Visa? はい Yes ・ いいえ No
「はい」の方:査証の種類 If yes, type: _____ 有効期限(年月日) Duration _____

1.f. 過去の出入国歴 Past Entries into Japan

_____ 回 times (If applicable) Latest entry: From Year _____ Month _____ Day _____
To Year _____ Month _____ Day _____

(If applicable) Family currently in Japan (parent, spouse, etc.)

氏名 Name _____ 続柄 Relationship _____ 年齢 Age _____
生年月日 Date of Birth _____ 国籍 Nationality _____
勤務先・通学先 Place of Employment / School _____ Status of Residence _____

If you have relatives in Japan whom we can contact if needed, please indicate below.

氏名 Name _____ 続柄 Relationship _____
住所 Address _____ 電話番号 Tel _____

Criminal record (in Japan or overseas) 有 Yes (Details: _____) ・ 無 None
Have you ever been deported? はい Yes ・ いいえ No

1.g. 住居 Housing (subject to availability)

ホームステイ Home stay 寮 Dormitory
(For dormitory students) Room preference: Single Double
(For double room, optional) Roommate preference: _____

1.h 小論文 Essay

Please write a 500-1,000 word essay about your desire to study in Japan and Nagasaki. Attach the essay separately.

1.i Signature (Please check and sign below)

I submit that the information on this Application Form is complete and accurate. In addition, I have read the "Housing Policy for JASIN Program Students" and will abide by the Housing Policy to ensure a safe and fruitful stay in Nagasaki for myself and other students in the JASIN Program.

Signature

Date

Application Materials (check carefully before submission)

1	Application Form (with a 500-1,000 word essay attached separately)
2	3 Photos (4cm x 3cm)
3	Official Academic Transcript
4	Financial Documentation <ul style="list-style-type: none">● Financial Statement (Form A)● Supporting Official Financial Documents (Bank Statement, Scholarship Statement, Financial Aid Statement etc.)
5	Health Form (Form B)
6	2 Recommendation Letters (Form C)
7	(For Home Stay Applicants) Home Stay Form and Points of Understanding for a Successful Home Stay (Form D)
8	Photocopy of passport (If you hold one)
9	(For Non-Native Speakers of English) Proof of English language ability such as test scores and an official letter from your university
10	(For exchange students) Exchange Student Notification (Form E)

IMPORTANT

- * An application will not be considered until ALL materials have arrived at the NUFS International Center in an acceptable form.
- * Any documents submitted in languages other than English or Japanese must be accompanied by an English or Japanese translation.
- * Applicants must
 - 1) Have successfully completed at least one year of university study.
 - 2) Be in good academic standing at their university.
 - 3) Have adequate English ability to participate in the English-language Japan Studies classes.

Application Notes (Please read carefully before preparing application materials)

1. Application Form

- a. **Name** — Please be sure to write your full name as written in your passport. **If you can provide one, write katakana spelling for your full name.**
- b. **Intended Term(s) of Study** — This application is for students beginning their studies in the Spring 2019. Choose only one option as your current intention.
- c. **Address** — It is imperative that we are able to contact you at any time between your application to the program and your arrival in Nagasaki. If your contact information changes after submitting the Application Form, be sure to let the International Center know as soon as possible. Please write all information clearly, especially your email address.
- d. **Education History** — Indicate the number of years of formal education you have undergone since the first year of elementary school. For example, for American students, if you will have completed the first semester of your junior year in college before you enter the JASIN Program, you would write "14 1/2."
- e. **Passport** — If you already hold a passport, please fill in the information. If you do not yet have a passport, or your passport has expired, leave this section blank. In addition, begin your application for a passport and follow the instructions on the next page ("8. Passport").
- f. **Past Entries into Japan** — All applicants must fill in this section. If you have never entered Japan, please write 0 times.

Housing — In home stays, students may be placed 1~2 to a home. For details and costs concerning housing, please see

<http://www.nagasaki-gaigo.ac.jp/studying-abroad/jasin/housing/?lang=en>

2. Photos

- a. Photos must be **formal, passport-type photos** taken against an off-white, cream or light grey plain background.
- b. If you use digital photos, they must be of high resolution and on glossy photo paper.
- c. Write your name on the back of each photo.

3. Official Academic Transcript

- a. Please include an official transcript of all university academic records.

4. Financial Statement (Form A) and Supporting Financial Documents

- a. In order to receive a student visa, you must prove to the Japanese Ministry of Justice that you have adequate financial resources to pay program and transportation fees and to support yourself while in Japan. To find out if you will be considered an exchange student, please contact your home institution's Study Abroad Office.
- b. Section A-1 is for your personal bank account.
- c. Section A-2 is for the bank account of your parent or your sponsor. When claiming a sponsor, you **must** provide all of the information requested in section A-IV, "Sponsor Information."
- d. Section A-3 is to indicate other support from financial aid, scholarships, government loans, etc.
- e. Section B-1 is to confirm your plan for paying living expenses in Japan. For advice on accessing your money in Japan, please see http://www.nagasaki-gaigo.ac.jp/studying-abroad/jasin/preparing_to_come/?lang=en.
- f. For students filling out Section 1 and 2: Include a recent official bank statement or statement for all referenced accounts.
- g. For students filling out Section 3: Provide official documentation from the university, government office, or other entity issuing the financial support.

5. **Certificate of Health (Form B)**

- a. The completed Certificate of Health Form must be signed by a licensed physician and include confirmation of **an exam for tuberculosis** to prove your "physical suitability" to study at a Japanese university before you arrive in Japan. All sections of this form must be completed.
- b. We cannot be responsible for situations that may arise as the result of your failure to provide complete and accurate information about your health conditions.
- c. This form is valid for six months after the physician signs the document.

6. **Recommendation Letters (Form C)**

- a. You can use the recommendation forms provided or supply other forms.

7. **Home Stay Form and Points of Understanding for a Successful Home Stay (Form D)**

- a. Please fill out these documents if you would like to request a home stay. We will select your host family based on the information on the Home Stay Form, and your responses will be forwarded to your host family to help them prepare for your arrival. Please also read the JASIN Housing Policy before signing and submitting your application.

8. **Passport**

- a. If you have a current passport, please send a photocopy of the information page(s) which shows your name, the expiration date, issuing authority, etc. If you currently have a Japanese visa, please send a photocopy of the pages containing the visa. NOTE: If you do not have a passport, you should begin the process of obtaining one immediately. When you receive your new passport, please send us a photocopy of the information page.

9. **Proof of English Language Ability**

- a. If you are not a native speaker of English, please include proof of successful completion of at least one year of study at an English speaking school, scores from standardized tests such as TOEFL (500), TOEIC (550-600), AET, UCLES, ELI-UM, or EIKEN, or other documentation of sufficient English ability.

10. **Exchange Student Notification (Form E)**

- a. Please confirm your status (exchange or tuition-paying) at your home university's Study Abroad Office. If you are an exchange student, your home university will need to submit this form on your behalf. This will also affect amount you need to prove on your Financial Statement (see note #4)
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Spring 2019 Timeline: From Application to Arrival

October 31	<ul style="list-style-type: none">● Home stay application deadline
November 30	<ul style="list-style-type: none">● Late application deadline (dormitory housing only)
Mid-December	<ul style="list-style-type: none">● Selection committee● Home institution informed of decision● E-mail to student and mailing to home institution (Acceptance letter, introductory information, accommodation information, calendar, invoice for outstanding fees)
January	<ul style="list-style-type: none">● E-mail to student and mailing to home institution (Certificate of Eligibility for student visa)
January-February	<ul style="list-style-type: none">● Apply for student visa
January 15	<ul style="list-style-type: none">● Travel Plan due
January 31	<ul style="list-style-type: none">● Outstanding fees due※
March 26 and March 27 (Tentative)	<ul style="list-style-type: none">● Gathering in Fukuoka
March 28 (Tentative)	<ul style="list-style-type: none">● Orientation begins
April 8 (Tentative)	<ul style="list-style-type: none">● Classes begin

※Many partner institutions require earlier payment of certain program fees; check with your university's study abroad office for details. In addition, please note that in most cases housing is paid directly to Nagasaki University of Foreign Studies.

Contact:

International Center, Nagasaki University of Foreign Studies
3-15-1, Yokoo, Nagasaki 851-2196 Japan

From inside Japan: Tel: 095-840-2002 Fax: 095-840-2001
From outside Japan: Tel: 81-95-840-2002 Fax: 81-95-840-2001

E-mail: jasin@tc.nagasaki-gaigo.ac.jp